



## **2021 MNFEA CONFERENCE – COVID-19 MITIGATION GUIDELINES**

The Minnesota Festivals & Events Association prioritizes the health and safety of our members, sponsors, vendors, volunteers, and attendees. Below are the guidelines MNFEA is committed to in order to prevent the spread of COVID-19 and to safely execute the 2021 in-person conference. These guidelines will continue to be updated to align with the State of Minnesota and Minnesota Department of Health guidelines, and are subject to change as needed.

### **Registration**

All attendees must register online and may switch registration type (in-person or virtual only) without penalty until March 12. Beginning on March 13, 2021, registration will be limited to virtual attendance only.

### **Before the event**

We have enhanced our health and safety measures to mitigate risk for you and other attendees. By attending this event, you voluntarily assume all risks related to potential exposure to COVID-19. To help mitigate that risk, we are asking all of our attendees to answer the following questions daily. If you are unable to certify that your answers to each of the following questions is “no” then you will not be allowed to enter the event premises.

In the past 72 hours have you or anyone in your household experienced:

- A temperature equal to or greater than 100.4 degrees F
- New or worsening cough
- Shortness of breath or chest tightness
- Sore throat
- Vomiting/ diarrhea
- Extreme fatigue
- Loss of sense of taste or smell
- Persistent muscle aches
- Headaches

### **Registration/Check in**

Masks are required at this event. Place your mask fully over your nose and mouth at all times while on the premises. By attending/entering the event space, you have acknowledged that you are not showing any of the symptoms related to COVID-19.

Temperature screening will be the first station to visit. Using contactless thermometers, we will be checking temperatures onsite to ensure none are equal to or greater than 100.4 F. Attendees with temperatures that exceed 100.4 F will be asked to retest after 5 minutes. Should temperature exceed 100.4 F again, we will ask you to depart the premises and attend the conference virtually.

Contactless registration desk: Attendees will pick up their own name tag. If a line forms, attendees will properly socially distance. The floor will be marked accordingly.

### **In-Person Sessions**

Masks are required to be worn at all times by attendees and speakers and must cover the mouth and nose entirely. All seats will be socially distanced a minimum of 6' apart. Seats will be assigned by MNFEA for contact tracing purposes (if you have a specific seating request or need, please let a Board Member know and we'll do our best to accommodate). Attendees will be expected to sit in the same seats each day of the conference. Speakers and panelists will be a minimum of 10' from all attendees. Microphones, podium, computers and any other shared equipment will be sanitized following each speaker. A minimum of 10 minutes will be scheduled between each session to allow for socially distanced movement to/from restrooms, entrance and exit.

Hand sanitizer available throughout the Conference venue.

### **Sponsor/Vendor Booths**

Booths/tables will be minimum of 6' apart. Masks required for staff working in booths and attendees. Sponsor/vendors should limit giveaways and will be expected to sanitize their booths, tables and surfaces regularly.

### **Meals**

Provided by Radisson Blu's catering service. Masks and social distancing required. Once seated, masks may be temporarily removed to eat or drink. Follow COVID guidelines outlined by the venue and caterer.